



**BHARAT SANCHAR NIGAM LTD.**

BHARAT SANCHAR NIGAM LIMITED  
(A GOVERNMENT OF INDIA ENTERPRISE)  
SR CELL, Corporate Office  
8th Floor, Bharat Sanchar Bhawan,  
Harish Chander Mathur Lane,  
Janpath, New Delhi-110 001

No. BSNL/31-8/SR/2016

Dated, the 8<sup>th</sup>, November, 2017

To

1. All CGMs, BSNL
2. GM (CA), BSNL C.O.

Sub: Grant of the facility of 'Deduction of subscription' to Executives' Associations-regarding

This office has received references from Associations for review of the time period prescribed for submission of option form for deduction of monthly subscription by executives in favour of Association of his choice. The matter has been examined in this office and it is decided that executives who are not member of any Association may be allowed to submit declaration/option form for deduction of monthly subscription upto 10<sup>th</sup> of every month. Such executives will include:

- a) Non-executives promoted as Executive
- b) Fresh recruitment as Executive in BSNL.
- c) Executives who didn't join/opt for any Association so far

2. The executives who are already enrolled under this scheme shall be allowed to opt out (withdraw/stop) or change membership in favour of other Association twice in a year i.e. in the month of July & January. For this purpose, the executives may submit their option form for deduction of changed monthly subscription from to the concerned DDO as follows:

Sl. No.	Change of subscription from the month of	Request for change to be allowed during the period
1.	January onwards	16 <sup>th</sup> December to 15 <sup>th</sup> January
2.	July onwards	16 <sup>th</sup> June to 15 <sup>th</sup> July.

3. In case of transfer of an executive, who has already exercised his option for deduction of monthly subscription, the concerned DDO will clearly indicate the details of the monthly subscription in the Last pay Certificate (LPC) to be issued for such executive.

4. The above instructions will supersede all the earlier instructions issued on the time period prescribed for submission of option form for deduction of monthly subscription by executives.

(A.K. Sinha)  
DGM (SR), BSNL C.O.

Copy for information to:-

1. PS to Director(HR), BSNL Board
2. CGM, ITPC Pune
3. IFAs of all Circles/Unit of BSNL.
4. All GS, of applicant associations of executives in BSNL.
5. GM,( ERP)
6. Guard file